Parent Handbook: Student Behaviour Policy

Updated May, 2026



COCOS ISLANDS DISTRICT HIGH SCHOOL

KERJASAMA & KEJAYAAN

High levels of learning for all students

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High levels of learning for all students



RATIONALE

A consistent, whole-school approach using positive strategies of decision making, goal setting and self-discipline applicable to each stage of student development is essential in managing student behaviour. The guidelines set out in this policy endeavour to provide an environment in which students can develop responsibility for their own actions.

AIMS

- To provide a unified, consistent and supportive approach to behaviour management
- To provide Cocos Islands District High School staff and students with positive behaviour strategies.
- To achieve these goals with consideration of our students' individual differences.

POSITIVE CLIMATE

As a school we promote a positive climate by:

- Providing differentiated lessons which are both relevant and engaging
- Utilising High Impact Teaching Strategies
- Reinforcing positive behaviour e.g. Class Dojo
- Establishing connected relationships and a positive classroom atmosphere
- Teaching Self-Management Skills in Health Programs, utilising programs such as iYarn and Zones of Regulation.
- Positive behaviours are acknowledged at classroom, campus and whole school levels
- Explicit teaching and modelling of appropriate behaviours of our school values

School Values



CIDHS Values

Honesty

- owning up to negative behaviours
- asking questions
- listening
- your own work - not AI, not plagiarised
- Integrity - personal
- Taking responsibility for identifying own weaknesses and strengths
- sportsmanship
- choosing to be honest

Achievement

- punctual/efficient (starting tasks promptly)
- asking questions/contributing to discussions
- goal setting
- meeting deadlines
- personal growth
- perservering
- resilience
- own work
- self-reflection
- celebrating success communally (class = family + community)
- self-awareness of strengths /areas of growth
- sportsmanship

Respect

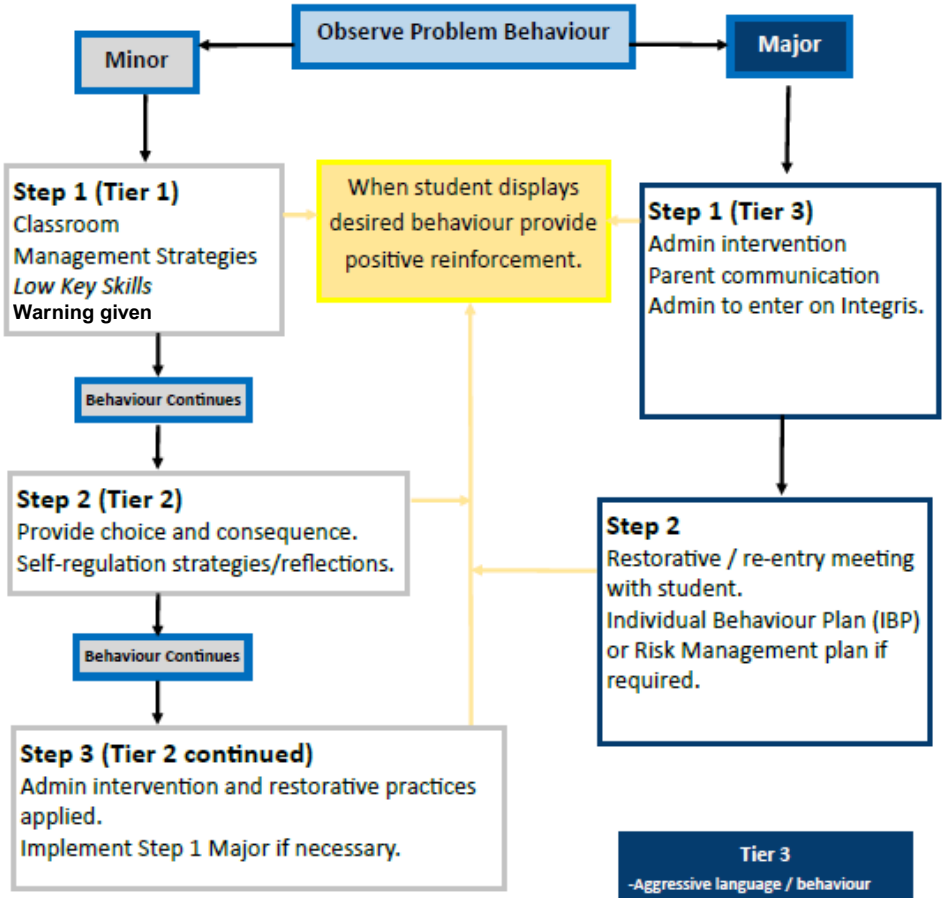
- Speaking English in class
- being on time
- hand up to speak
- listening to instruction
- personal space/ respecting boundaries
- looking after equipment
- moving quietly around the school
- looking at people when talking and listening
- sportsmanship
- sitting quiety, in class, assemblies

Kindness

- positive language
- inclusive language
- sharing
- supporting eachother
- greeting others
- making the choice to be kind.
- offering help
- using initiative

Behaviour Management Process

Every student has the right to a learning environment free from bullying, intimidation, discrimination, harassment and to feel safe, happy and secure at school. They also have the right to be treated fairly, respectfully and with dignity. Cocos Islands Distict High School is committed to maintaining such a learning environment to promote positive student behaviour of all students, across both campuses, and to reduce and resolve conflict.



Good Standing Policy

It is a requirement that all schools under the governance of the West Australian Education Department must have a Good Standing Policy. At Cocos Islands District High School, all students begin the school year with a status of Good Standing. The outcome sort is for each student to maintain a consistent focus on their intended educational outcomes by responsibly carrying out all the requirements and expectations to represent school values. It is always intended that students will maintain their Good Standing status by demonstrating the school values.

Good Standing Policy

Cocos Islands District High School (CIDHS) seeks to foster a positive learning environment, as a precondition for learning.This document outlines the acceptable school standards that are considered necessary to meet the requirements important to our school.

1.0 Standards

The Cocos Islands District High School Good Standing Policy outlines standards in relation to Conduct and Attendance.

1.1 Conduct - All students are expected to maintain high levels of conduct at all times in line with our school values; Honesty, Achievement, Respect and Kindness. Good conduct ensures that students give themselves, and others, the best opportunity of focusing on achieving high levels of learning. Good conduct relates to the following areas;

- Behaviour
- Uniform
- Breaches of the mobile phone policy

1.2 Attendance - There is a clear link between student attendance and achievement. Absence is likely to impact on a student's ability to understand the material covered and to successfully complete the assessment program for their classes. Attendance relates to;

- Being late to school or class
- Absent from school
-

2.0 Maintaining Good Standing

Each students begins the year with 'Good Standing'. To maintain good standing a student must;

- Adhere to the CIDHS behaviour policy
- Comply with the attendance policy
- Follow the school dress code
- Follow the mobile phone policy

Students who maintain their Good Standing will have the opportunity to access social and non-curricula activities, such as sports carnival, camps, most incursions, graduation, and reward activities which coincide with the end of each Good Standing Period (10 weeks). Reward activities will be planned in Week 10 of each term.

3.0 Withdrawal of Good Standing

Students may lose their Good Standing if they do not maintain the standard expected for individuals, the school or for breaching the policies outlined above. All students who lose their Good Standing will be notified along with their parents/carers of the sanctions and the requirements for reinstatement.

Good Standing Policy

The following table outlines exactly why students may have their Good Standing withdrawn and ways to earn it back.

Table 1. Standards, Support and Reinstatement

Category	Requirements	Supports and Loss Criteria	Reinstatement
Behaviour	Follow Behaviour Policy	Suspension - Immediate loss Tier 3 behaviour - Immediate loss Repeated tier 2 behaviours – 2 office referrals in 3 weeks.	Leadership team's discretion *Suspensions will include a re-entry meeting*
Attendance	No unexplained absences 85% or above attendance	Students with attendance <85%. Exemptions Unexplained absence letters are sent home each Monday for the week prior, and at risk student absentee percentage two weeks before any reward activities.	3 weeks
Uniform	Follow CIDHS School Uniform Policy	Infractions - recorded by the school officer Reminder after second warning of the consequence for another strike. Email home to ask why it's happening. 3rd infraction - loss of Good Standing *New families should be given a grace period of 1 term to source appropriate clothing.*	3 weeks
Mobile Phone	Follow Mobile Phone Policy.	After 3rd infraction - loss of Good Standing	3 weeks
Late	Arrive to class more than 5 minutes after the bell, without a just cause	After 3rd infraction - loss of Good Standing Teachers to input start of day arrivals as 'L' in Compass. Late to class (>5minute) into Compass. Support students with organisation structure to be on time.	3 weeks

3.1 Student who continue to breach the Good Standing Policy during the reinstatement period, will have the loss period reset once the criterion for loss is met again. For example, if a student loses their Good Standing status and receives three warnings during the reinstatement period, the three-week period should restart.

3.2 If a student loses their Good Standing twice in a term, they will have no further opportunities to regain their Good Standing. e.g. This may impact attending the Kent Street Immersion Program.

3.3 If a Student Leader loses their Good Standing, they will enter probation. Should they loss their Good Standing again, they will be removed from their leadership position.

3.4 All loss of Good Standing is at the principal's discretion.

Good Standing Policy

4.0 Regaining Good Standing

4.1 Students should complete the age-appropriate goal setting agreement to track their behaviour during the reinstatement period. “The Student Target Behaviour’ and ‘Target Weekly Score” will be negotiated between the deputy, teachers and student. If a student fails to reach the goal, the target and goals may be renegotiated with all stakeholders and applied for another week.

4.2 Students are responsible for taking their Target Setting Book to their teacher, form teacher at the beginning and end of each day. Students should then see the deputy to discuss how they are tracking each Friday.

Regaining Good Standing

Student Name: _____ Reinstatement date: _____

Student Target Behaviours:

1. Demonstrate respect for property, self, peers & teachers
2. Follow instructions & school rules in and out of the classroom

Scale: 1 (Poor), 2 (Below Average), 3 (Average), 4 (Above average), 5 (Excellent)

	Monday	Tuesday	Wednesday	Thursday	Friday
Form 8:00 – 8:40					
Period 1 8:40 – 9:30					
Period 2 9:30 – 10:20					
Recess 10:20 – 10:40					
Period 3 10:40 – 11:30					
Period 4 11:30 – 12:20					
Lunch 12:20 – 12:50					
Period 5 12:50 – 1:40					
Period 6 1:40 – 2:30					
Score:					
				Weekly Total:	

Regaining Good Standing

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Score:					
				Weekly Total:	

Uniform Policy

The uniform at Cocos Islands District High School is a symbol of membership to the School's Community.
It assists students to develop a culture of unity and belonging. Wearing a uniform develops a sense of pride in their appearance and the school.

Our school's Uniform Guidelines play an important role in promoting a positive image of the school and creating a sense of identity.

The School Dress Code
·Ensures the safety of students through easy identification
·Promotes a positive school image
·Encourages equity amongst students
·Prepares students for the workplace, where conformity to dress and safety codes is expected.

School Uniform Policy
The Uniform Guidelines always apply when students are required to wear their school uniform before, during and after school.
·All uniforms can be purchased from the school's nominated supplier.
·All students participating in Physical Education lessons may wear the CIDHS sports uniform. Students may change back into school dress after sport and physical education.
·Students wearing the uniform outside of the school are expected to behave in a manner that promotes a positive school image.

Personal Presentation
·Uniform items are to be neat, clean and without branding.
·Uniform items are to be worn to size and design.
·Under-garments should not be visible.
·Makeup/false eyelashes/nails are not part of the school uniform.
-Hair falling below collar length must be tied back.
·Jewellery – Plain sleepers, studs, and a watch only.
·Black leggings – Only worn on sport days for high school students. Primary students can wear black leggings.

School Uniform
School shirt
School or plain black trousers or shorts
Jacket or jumper in black or navy (no hoody)
Hat
Hijab/tudung black or navy

PE Uniform
The PE uniform consists of:
Faction shirt or clean change of school shirt
School black shorts/Black leggings
Correct/appropriate footwear – sport sneakers
Hat

Leavers' Shirt
Year 6 and 10 Leavers' Shirt may be worn by Year 6 and 10 students in place of the School Shirt as part of the uniform

Uniform Policy

School Uniform








Physical Education /Sports Day Uniform








Footwear

Enclosed footwear must be worn by all students for safety.





All uniforms can be purchased through CIDHS P&C. Please see the contact details below.
cidhs@pandc@gmail.com

Mobile Phone Policy

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

It is important to note that it is not a requirement at Cocos Islands District High School for students to have a mobile phone at school.

Cocos Islands District High School recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Cocos Islands District High School.

Conditions of Use

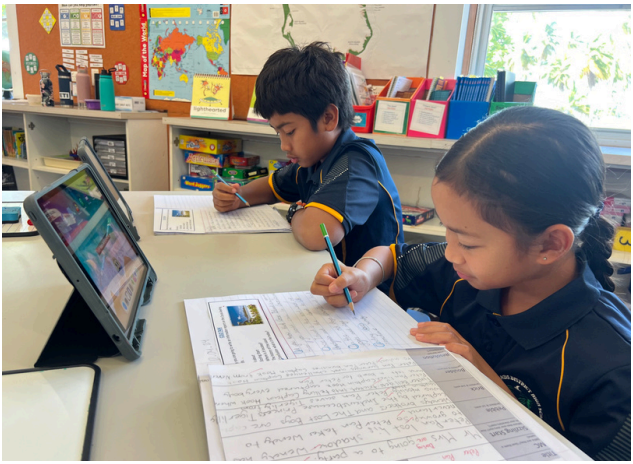
- The use of mobile phones for all students will be banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times (off and away all day).
- All students who bring their mobile phone to school are required to switch off, and hand their phone into the office. The student owner of the phone will be recorded and the phones stored until collected from the office by the student at the conclusion of the school day.

Exemptions and Communication

- Exemptions to this ban include where a student requires a mobile phone:
  - to monitor a health condition as part of a school approved documented health care plan; or
  - under the direct instruction of a teacher for educational purposes; or with permission of a teacher for a specified purpose.
- While at Cocos Islands District High School, students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration.

Breaches of this Policy

Breaches of this policy will be managed in accordance with the School Behaviour Management Policy and Procedures.



High levels of learning for all students

